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**Center for Latin American and Latinx Studies**

**University of Pennsylvania**

Courtesy Affiliation Application (Unpaid)

2024-2025

Due Date: May 9, 2024 (or on a rolling basis)

A courtesy affiliation with the Center for Latin American and Latinx Studies grants a scholar library access to support collaboration.

Please submit this application, including answers to the questions below and supporting documentation, all collated in one PDF file to clals-upenn@sas.upenn.edu. In the subject of the email, please write “CLALS Unpaid Courtesy Affiliation Application.”

1. Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Institutional Affiliation **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Please submit a copy of your current, up-to-date C.V.
5. Please submit a brief research proposal for the time you would hold an unpaid Courtesy Affiliation at Penn.
6. Letter of Recommendation.
	* All applications are required to include a letter of reference **by a Penn standing faculty member**. This letter should explicitly address for how long and in what capacity the faculty member has known the applicant and describe the research or collaboration that will be jointly pursued during the courtesy affiliation’s length. This letter does not have to be long; 1-2 paragraphs is acceptable.
	* Please kindly provide the name, affiliation, and contact information of the Penn standing faculty member who will support your application. *We’ll reach out to them requesting a letter of reference on your behalf*.

In addition, please answer the following questions:

1. What is the length of time you would like to receive an unpaid courtesy affiliation with the Center for Latin American and Latinx Studies (CLALS) at the University of Pennsylvania? Please specify dates.
2. If you are approved for an unpaid courtesy affiliation, would you be willing to actively participate in CLALS programming and engage with the CLALS community, including students, faculty, staff and others? If so, how? Please explain. (Maximum 250 words)
3. Is there anything you would like to add to this application?

Thank you for your interest in the CLALS! We look forward to reviewing your application.

 \**After submitting your application, please wait up to 48 hours for a response acknowledging*

 *receipt. If you do not receive this, please feel free to call our office at 215-898-9919.*